


Plan of Correction

Program Name: Michael Glynn Memorial Coalition	Date Submitted: 10/2/18	Date Due: 11/2/18
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Administrative POC-1	
Rule #: 67:61:04:01	Rule Statement: Policies and procedures manual. Each agency shall have a policy and procedure manual to establish compliance with this article and procedures for reviewing and updating the manual.
Area of Noncompliance: Agency was missing new policies and procedures that came into effect Dec. 2016 and needs to update their policies and procedures manual.	
Corrective Action (policy/procedure, training, environmental changes, etc): We have updated the Policy and Procedures Manual with the current Administrative Rule #s – 67:61:04:01	Anticipated Date Achieved/Implemented: Date October 9, 2018
Supporting Evidence: Policy and Procedures manual is updated.	Person Responsible: Joyce Glynn
How Maintained: The manual will be maintained in the MGM Coalition office, and will be reviewed and approved by the Board of Directors at their annual meeting, held each August.	Board Notified: Y <input checked="" type="checkbox"/> N <input type="checkbox"/> n/a <input type="checkbox"/>

Program Director Signature: 	Date: 10/11/2018
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Send Plan of Correction to:

Accreditation Program
Department of Social Services
Division of Behavioral Health
3900 W Technology Circle, Suite 1
Sioux Falls, SD 57106
DSSBHAcred@state.sd.us